

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, March 23, 2015

CALL TO ORDER: Following due call and notice thereof, Mayor Gran called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Joshua Gran, Council Members: DeWayne Schroeder, Bob Lemke, Paul Fisch and Robert Burns. City Staff Present: Administrative Coordinator Mike Gerardy, City Clerk/Administrator: Ted Schoonover, Caledonia Argus reporter Daniel McGonigle. Guests: Greg Skauge and Tammy Meyer.

AGENDA: Motion by Member Fisch, second by Member Lemke to approve the agenda as amended. All voted in favor and the motion was declared carried.

CONSENT AGENDA APPROVAL: Motion by Member Burns, second by Member Lemke to approve the consent agenda, which consisted of the regular meeting minutes from March 9, 2015 as corrected. All members voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR: Fred Kruckow was present and inquired if the council would give him permission to put in a sewer lateral line to the A.B.L.E. property they purchased off of Warrior Drive for there proposed new building. This would be 6" or 8" private line and would run along the 10' easement along the Northern edge of the proposed Loeffner St. He would be responsible for all costs associated with the installation and ensuring that the property was returned to the same condition as before construction began. A.B.L.E. would be responsible to hook into the stubbed line and would assume responsibility for all future maintenance of the line as it is a private line. Member Burns felt that we needed some type of agreement between the City, A.B.L.E. and Kruckow to ensure we all know who is responsible for what moving forward. He also mentioned that at some point if Louffner St. or that area was further developed that sewer lateral may have to be removed, and he would also like that in the agreement. Kruckow stated he would speak to his Attorney and have a draft prepared and will work with city staff to ensure it contains the proper language and then bring it back for formal approval. No further action taken.

At 6:33 Mayor Gran closed the Regular meeting and opened a public hearing to consider an amendment to the Ordinance 50.21 Solid Waste and its disposal. The proposed amendment changes the language in 51.20 (B) to remove the following language "after issuing a request for proposal (RFP) from haulers interested in contracting with the city to perform such services." And adding the following: "after receiving quotes from haulers interested in contracting with the city to perform such services. The City reserves the right to extend the current contract without receiving additional quotes." Greg Skauge was present and stated that he would like to eventually switch to containers for pick up but that could be negotiated once a new contract was in place and time line established. He also feels a longer contract would help spread the costs of that implementation over a period of years. He further stated that some of his clients have both methods and others have went totally with the containers. Member Burns stated that he had concerns about loose trash flying about from the containers when they are dumped and that placement on the curbs could be an issue with high snow banks or other obstacles. Mr. Skauge stated that with the containers bags are supposed to be used and that would prevent the trash from flying around, and that residents would have to ensure the containers have a flat surface to be placed upon. At 7:00 Mayor Gran closed the public hearing and reconvened the regular meeting. Motion by Member Burns, second by Member Lemke to approve the amendment as presented and amended. All members present voted in favor and the motion was declared carried.

At 7:02 Mayor Gran closed the regular meeting and opened a public hearing to consider an amendment to Ordinance 153.153 pertaining to land usage. The amendment change the language in (A) to read: "Guard/security structure for watchpersons of industrially used property only. (B) Outdoor storage of vehicles or material held for re-sale or open sales lot and (D) Bowling Alleys, Beauty Treatment Salons and Children care center. The intent of these changes is to bring the Ordinance current with the businesses that are in operation within the industrial district. Mayor Gran closed the public hearing at 7:15 p.m. and reconvened the regular meeting. Motion by Member Burns, second by Mayor Gran to approve the amendments as presented. All members present voted in favor and the motion was declared carried.

Administrative Coordinator Mike Gerardy was present to show the Council a new leaf and lawn debris bag he wants to eventually make mandatory for the annual spring and fall clean ups. They are eco friendly and decompose with the compost, this would also reduce the amount of plastic bags that we must dispose of. He wants to implement this Spring and at some point moving forward make it mandatory that plastic bags would no longer be

used. He plans on placing it on the cable channel and with the utility bill to inform the residents. The bags are available at most hardware or big box stores for purchase and are very reasonable. No action taken.

CITY ACCOUNTANT: Stephanie Mann was present and gave the council the current investments, final 2014 budget and the current 2015 budget. She reviewed the investments stating we are sitting very well and will have to pull some of them when we start the new sub-station but still will be in a good position with our reserves. The current 2014 budget is finalized and we will have our annual audit out brief on the 30th at 10:00 a.m. with the Auditing firm. Administrator Schoonover will post a quorum notice in case more than two council members decide to sit in and hear the out briefing. Mann then briefly reviewed the current 2015 budget and stated we are on track and everything looks good moving forward. No action taken.

NEW BUSINESS: Schoonover presented the council with a gambling permit for Caledonia Community Celebrations-Founders Day for the activities on June 20, 2015. Motion by Member Fisch, second by Lemke to approve the permit. All members present voted in favor and the motion was declared carried.

Schoonover presented the council with the 2015 Soft-Drink Licenses. Mayor Gran asked why we issue licenses to sell soft drinks. Members Burns and Fisch stated that this has been a requirement for many years and it's just a way to regulate who can sell the products. Mayor Gran questioned if it was a state statute or just something that the city initiated? Schoonover stated he would have to look into that as he was not sure. Motion by Member Fisch, second by Member Burns to approve the 2015 Soft-Drink Licenses. Roll call of votes. Yes: Members Schroeder, Lemke, Burns and Fisch. No: Mayor Gran. Motion was declared carried.

The 2015 Bowling Alley Licenses were also presented and again the Mayor questioned why we do this? Members Fisch and Burns again stated it is something that has always been in existence and again is a method to control who can operate that type of business. Motion by Member Burns, second by Member Schroeder to approve the 2015 Bowling Alley License to Starlite Bowling Center. Roll call of votes. Yes: Members Schroeder, Lemke, Burns and Fisch. No: Mayor Gran. Motion was declared carried.

The 2015 off-sale Beer Licenses were presented for approval and Schoonover did state that this was in accordance with state code. Motion by Member Fisch, second by Member Lemke to approve the off sale beer licenses to Quillins IGA, Kraus Oil and Kwik Trip. All members present voted in favor and the motion was declared carried.

Schoonover stated he had received a letter from Mike Werner who stated that he felt the city needed to look at the possibility of placing a crosswalk on N. Kingston St. for the pathway users to have a safer way to cross the street. Schoonover stated that we could have striping's done this spring and could place some signage and possibly a blinking light to slow down the traffic. Schoonover and Gerardy will work on this to get it implemented. No further action taken.

Schoonover presented a revamped Auditorium Rental Policy and Procedures to be implement. He stated that he has not seen a current one so he felt the city is not as protected as we should be by not having something in place. Mayor Gran feels that all keys retained by residents should have to appear before the council and request one. Schoonover mentioned that he would prefer a committee of council members to screen the applicants in an effort to reduce having 40 people at a council meeting all requesting a key. Some verbiage was changed to show the committee and stating the personal retainage is for one calendar year running from July 1 – June 30th. Mayor Gran would also like all keys returned and have them sign the policy and go through the new process of appearing before the committee to request a key for the year beginning July 1, 2015. Motion by Member Burns, second by Member Fisch to approve the Policy as amended. Roll call of votes. Yes: Member Burns, Fisch, Mayor Gran. No: Members Schroeder and Lemke. Motion was declared carried.

Employee overtime reports were reviewed.

Member Burns stated he had Mann and Schoonover look into what a new bond payment would like with City Hall/Library bond payment taken out and is very reasonable. Mayor Gran presented some numbers of operational costs from La Crescent and Spring Grove. Member Fisch stated he would like to see what the operational costs were for their old pools in contrast to the new pools to see the true difference. Schoonover will work on getting those figures. Schoonover also stated that USAquatics were supposed to have the new numbers for me last week but have yet to see them. He will get in contact again and remind them.

Member Burns also stated that he spoke to the Fire Chief about the Rescue truck replacement and that they may have found a used one and he could possibly be bringing that to the Council and Fire District for possible purchase. No action taken.

At 8:47 p.m. Mayor Gran closed the Regular meeting to convene a closed session in accordance with Minnesota Statute 13D.03 Labor Negotiations. At 9:10 p.m. Mayor Gran closed the closed session and reconvened the regular meeting.

Motion by Member Fisch, second by Member Lemke to approve the following wages for the Utility Billing Clerk, Accounts Payable Clerk and Secretary effective April 1, 2015 if approved and ratified by the Collective

Bargaining Unit. If not approved and ratified by the members then the current Collective Bargaining Agreement Contract wages will be used for the Utility Billing Clerk and the Secretary wages. See below;
Accounts Payable Clerk would automatically increase to the amount in the contract that falls under Utility Billing Clerk (\$18.48) which is a .62 cent increase. The newly hired Utility Billing Clerks wages would look accordingly:

Hire date	= \$16.63
7-1-2015	= \$16.88
1-1-2016	= \$17.08
3-1-2016	= \$17.26
7-1-2016	= \$17.52
1-1-2017	= \$19.63

So at the end of the contract in 2017 the Accounts Payable and the Utility Billing Clerk will both be at the exact same wage of \$19.63. Secretary's starting wage will be set at \$14.30.

If this offer is not Ratified then the wages will be as follows in accordance with the current contract effective upon hiring and starting employment.

Utility Billing Clerk: \$18.48

Secretary: \$14.30

Roll call of votes: Yes. Members Fisch, Lemke, Burns, Schroeder. No. Mayor Gran. Mayor Gran stated that he is not opposed to the new wages for the Utility Billing Clerk or Secretary but feels that one employee should not receive an increase when none of the others are receiving an additional increase. Motion was declared carried.

The next regular meeting will be on Monday, April 13, 2015, at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Member Schroeder, second by Member Burns. All voted in favor and the motion was declared carried to adjourn at 9:22 p.m.

Joshua D. Gran
Mayor

Ted A. Schoonover
Clerk-Administrator